

Kittitas County Review Form Grants & Contract Agreement



Today's Date March 17, 2017	Agenda Date
Fund/Department 116-Public Health	

Contract/Grant Information

Contract /Grant Agency: Agreement between Central Washington University and Kittitas County Public Health Department to provide food service inspections and training.	
Period Begin Date: April 1, 2017	Period End Date: June 30, 2018
Total Grant/Contract Amount: \$150.00 per hour, not to exceed \$4000.00 for the term of the agreement	
Grant/Contract Number: 671	
Contract/Grant Summary: The agreement between Central Washington University and Kittitas County Public Health Department allows the county to provide food inspections and training at the rate of \$150.00 per hour, with a maximum allowable of \$4000.00 for the entire term of the agreement.	

Recommendation for Board of Health and Board of Health Review on _____

Department Head Signature: _____, Administrator Date: _____
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Kittitas County Prosecutor, Auditor, and Board of Health Review and Comment:

APPROVED AS TO FORM:

Signature of Prosecutor's Office	Date
Signature of Auditor's Office	Date
Signature of Board of Health member	Date

Financial Information

Total Amount \$4,000.00 max	State Funds \$	Federal Funds \$
Percentage County Funds	Matching Funds \$	CFDA#

	In-Kind \$ Explain
Is Equipment being purchased?	Who owns equipment?
New Personnel being hired?	Contact HR hiring – reporting requirements
Future impacts or liability to Kittitas County:	

Budget Information

Budget Amendment Needed?	Yes <input type="checkbox"/> attach budget form	No <input checked="" type="checkbox"/> Why not
New Division Created?		Included in 2016 budget
Revenue Code		
116-615.06.346.22 - \$4000.00 max		

Pass Through Information

Agency to Pass Through	
Amount to Pass Through	\$
Sub-Contract Approved	Date:

Prosecutor Review

Has the Prosecutor reviewed this agreement?	Yes <input type="checkbox"/> No <input type="checkbox"/>
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County Departments Impacted

Auditor	Facilities Maintenance
Information Services	Human Resource
Prosecutor	Treasurer

Submitted

Signature:	Date:
Department:	

Assignment of Tracking Information

Auditor's Office	
Human Resource	
Prosecutor's Office	
Who Signed the grant application	

Reviewer	Date
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